



Colleshill Auxiliary Research Team

County Information Officer

Summary of role

Overseeing the collection and curation of information in your county relating to all aspects of the World War Two Auxiliary Units therein. Permitting your contact details to be on file with County Records Offices, museums and libraries, Home Guard and veterans associations, so that interested parties may contact you for information on Auxiliary Units or CART and associated topics.

Information Collection Tasks

- Testimonies from Auxiliers and Special Duties Section staff (eg: radio operators), their relatives and friends, and operations base builders (eg: Royal Engineers, etc). Sensitively interviewing those who Volunteer relevant information and record their contributions using a CART questionnaire.
- Actively undertake the cautious and methodical appraisal of Operations Base locations; recording any physical remains via careful measurement and photography; being respectful at all times of the proper permissions regarding property and land ownership.
- Undertake research at local libraries, records offices and museums for information on OB locations and testimonies by Auxiliers or relative sources (ie: acquaintances and relatives of Auxiliers).

Information Curation

- Catalogue and file your testimonies and surveys of OB remains methodically.
- Communicate your information to CART's central database, as and when you have something conclusive to report.

Information Sharing

- **Offering to give talks for local museums, home guard and veteran associations (this is possibly a prime route for relevant information to reach CART), etc.**
- **Attending wartime theme events, discussions and talks and respectfully asking to distribute CART leaflets with a request from those present for information concerning AUs.**
- Requesting County Records Offices, museums, libraries etc, take CART leaflets.
- Contacting local press as often as possible and sending them a regional version of the latest CART press releases.

Essential Skills/Equipment Required

1. Ability to catalogue and archive material in a clear and methodical way.
2. Must have a PC with internet access.
3. Must have access to or have your own transport.

Ideal But Not Essential Skills/Equipment Required

1. Be confident at public speaking.
2. Own a Camcorder
3. Own an audio recording device for recording interviews. (A CART grant may be available for this)

The areas in red are not essential for the role but would be preferred.

The role lasts a minimum of 12 months but can be cancelled at anytime by either party.

The role is non-paid although certain expenses will be covered.

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